**ANNEX “A” No. \_\_\_\_\_\_\_\_**

INTELLECTUAL PROPERTY RIGHTS UNDERTAKING

KNOWN ALL MEN BY THESE PRESENTS:

I, (Name of Researcher), of legal age, single/married in consideration of my employment or contract or affiliation with the Bicol University (BU), and after having sworn to in accordance with the BU IP Policy and in compliance with law, undertake:

1. To comply with the BU Intellectual Property Policy and its Guidelines.
2. To disclose promptly to BU any intellectual property or proprietary information which I may solely or jointly with others discover, generate or create in the performance of my regular duties, or with the use of BU funds, facilities, or services.
3. To do and to perform all acts and all things necessary to ensure that BU is able to exercise its ownership, protect and commercialize the intellectual property or proprietary information.

I further understand that during my employment, contract, or affiliation with BU and/or agency, I may use or have access to any other proprietary information or any intellectual property of BU and/or agency. As to these, I undertake:

1. To use them only in the performance of my duties to BU; and to use them in confidence and to employ all reasonable precautions to assure that they are not disclosed to unauthorized persons or used in an unauthorized manner, both during my employment, contract; or tenure of office;
2. Affiliation, and for a period of five (5) years after my employment, contract, or affiliation with BU.

IN WITNESS WHEREOF, I have voluntarily and freely signed this undertaking this day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Full Name and Signature

Subscribed and sworn to before me this \_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_ the affiant having exhibited his/her Community Tax Certificate No. \_\_\_\_\_\_\_\_ issued on \_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_.

Notary Public

**Cc: OP, VPAA, VPAF, VPPD, HRMDO, COA, VPRDE, BURDMD**

**DOCUMENT NO.: BU-F-RDMD-9C**

**REVISION NO.: 2**

**EFFECTIVITY DATE: 30 SEPT 2022**